



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT

Issued on: **6 APRIL 2005**

Deadline For Application: **27 April 2005**

POSITION TITLE:	AGRICULTURAL RESEARCH OFFICER (NARS)	GRADE LEVEL:	P-4
		DUTY STATION:	Rome
ORGANIZATIONAL UNIT:	GLOBAL FORUM ON AGRICULTURAL RESEARCH (GFAR) RESEARCH, EXTENSION AND TRAINING DIVISION (SDR) SUSTAINABLE DEVELOPMENT DEPARTMENT (SD)	DURATION:	24 months (with possibility of extension)
		POST CODE:	1065890
		CCOG CODE:	1.H.0.1.

DUTIES AND RESPONSIBILITIES

Under the general supervision of the GFAR Executive Secretary and in close collaboration with other members of the GFAR Secretariat staff, will:

- serve as liaison focal point between the National Agricultural Research Systems (NARS), through their Regional and Subregional Fora (RF/SRF) and the GFAR Secretariat;
- facilitate the implementation of activities related to the interregional collaboration component of the GFAR Business Plan, such as:
 - identification, revision and updating of regional priorities and areas of common interests across Regional Fora
 - development of Interregional Collaborative Programmes built on existing and emerging priorities
 - implementation of Interregional dimensions of ongoing or new research networks managed by Regional Fora
 - development of work plans and report on the projects and activities of the regional collaboration pillar of GFAR
 - participation in the preparation of project proposals for submission to donors;
- facilitate the implementation of activities involving Civil Society Organizations (CSOs) in GFAR activities, specifically by supporting and lobbying for the empowerment of CSOs through specific capacity development activities and training programmes;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree in Agricultural Sciences, Agricultural Economics, Rural Development or any other related field.
- Seven years of relevant experience in research and research management work.
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two.

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of knowledge of the organization of Global Agricultural Research Systems, plus knowledge of GFAR Regional Fora and its constituent NARS would be an asset.
- Familiarity with the mission, objectives and activities of the Global Forum on Agricultural Research (GFAR).
- Practical experience in multi-disciplinary and multi-stakeholder project development, implementation and evaluation.
- Ability to communicate clearly and concisely, both orally and in writing.
- Managerial leadership and advisory skills.
- Experience and demonstrated ability to work in a team environment.

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

REMUNERATION

Level P-4 carries a net salary per year (inclusive of a variable element for post adjustment) from US\$ 85,843 to US\$ 107,630 (without dependants) and from US\$ 92,182 to US\$ 116,246 (with dependants)

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A **SDRR/31/05/PRJ**
GFAR Secretariat, SDRR
FAO Viale delle Terme di Caracalla 00100 Rome ITALY
Fax No: +39 06 5705 3898
E-mail: gfar-secretariat@fao.org

*This vacancy is open to male and female candidates. Applications from qualified women candidates and applications from qualified candidates from non/under-represented member states are encouraged. Please note that **FAO** staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.*

FAO IS A NON-SMOKING ENVIRONMENT

GUIDELINES TO APPLICANTS

Examine carefully the relevancy of your qualifications by reviewing the Duties & Responsibilities of the position and the requirements that are needed in order to perform the job successfully.

HOW TO APPLY

Please provide a **completed FAO Personal History Form**, found on the Internet site.

- Your application should be typewritten (where possible), signed and dated.
- Clearly indicate in the appropriate box on the Personal History Form and on the front of your application, the title of the post and the Vacancy Number.
- Submit a separate application for each position for which you are applying.
- Send your application to the address (mail, e-mail, or fax) indicated on the Vacancy Announcement.
- Internal candidates should provide 10 copies of their application.

Applicants will be contacted directly if selected for an interview.

FILLING IN THE FAO PERSONAL HISTORY FORM

LANGUAGE SKILLS

Please list the languages with which you are familiar, beginning with your mother tongue, indicating the extent of your knowledge as:

- Excellent/Good = Working knowledge: You will be expected to work independently using the language required, to prepare a variety of written communications (correspondence, reports, working papers, etc...), to participate actively in meetings and in work-related discussions, etc.
- Fair = Limited knowledge: You will be expected to follow work related discussions or meetings, even though you may wish to intervene in another official language. You will be expected to participate in simple conversations, to use the telephone, to read and understand work-related texts and to write simple communications, etc.
- Slight

COMPUTER SKILLS

- Indicate your word processing skills and knowledge of database/spreadsheet (e.g. Excel, Access), or any other office automation software known and used.
- If applicable, specify your work experience in data entry/retrieval and programming skills. Indicate knowledge of programming languages and operating systems.

ACADEMIC QUALIFICATIONS

Starting with the present and going in back in time, please give details of:

- Period of study with name and location of the academic institution,
- Title of study obtained, both in the original language and in English, indicating the subject(s) of specialization and year degree* was/is to be awarded,
- List any other relevant training or formal education that may be relevant to your application.

If selected for an interview, you will be expected to provide FAO with certified copies of your academic qualifications.

** A university degree is a title of study substantiated by at least 3 years of full time study (equivalent to a BA or BSc) from a bona fide institution. An advanced university degree is equivalent to a Masters degree.*

EXPERIENCE

- Relevant professional experience is counted from the time of attainment of the first relevant degree.
- Endeavour to demonstrate how your experience meets the requirements of the post.

OTHER INFORMATION

- If applicable, give the number of publications and provide a list and the dates of the most relevant publications.
- Provide samples of written work only upon request.